

1. The Navy is continuing to offer reduced retirement Time-in-Grade (TIG) requirements for commanders and captains from three years to not less than two years. The NAVADMIN is copied below. If you have any questions, please contact CAPT Jon Fink, JAGC, USN at Com-901-874-4081/DSN-882-4081 or Email: jonathan.fink@navy.mil

FM CNO WASHINGTON DC//N1//

TO NAVADMIN

BT

UNCLAS //N01920//

NAVADMIN 044/04

MSGID/GENADMIN/CNO WASHINGTON DC/N1/FEB//

SUBJ/FORCE SHAPING - OFFICER RETIREMENT POLICY//

RMKS/1. DUE TO HIGH RETENTION AND LOW ATTRITION IN THE OFFICER CORPS, THE NAVY CONTINUES TO OFFER REDUCED RETIREMENT TIME-IN-GRADE (TIG) REQUIREMENTS FOR COMMANDERS AND CAPTAINS FROM THREE YEARS TO NOT LESS THAN TWO YEARS. EFFECTIVE IMMEDIATELY, RETIREMENT ELIGIBLE OFFICERS IN THE GRADES OF COMMANDER AND CAPTAIN WITH NOT LESS THAN TWO YEARS TIG MAY REQUEST A WAIVER AND VOLUNTARY RETIREMENT IN GRADE. THIS AUTHORITY APPLIES TO ALL RETIREMENT ELIGIBLE USN AND USNR OFFICERS AND DOES NOT AFFECT THE PAY COMPUTATION OF THE RETIRING OFFICER.

2. ACTIVE DUTY COMMANDERS AND CAPTAINS WILL CONTINUE TO REQUEST RETIREMENT THROUGH COMNAVPERSCOM (PERS-822). SELRES COMMANDERS AND CAPTAINS WILL CONTINUE TO REQUEST RETIREMENT UNDER TIG POLICY THROUGH COMNAVPERSCOM (PERS-491B). APPROVAL RECOMMENDATIONS WILL BE BASED ON INDIVIDUAL COMMUNITY REQUIREMENTS; FINAL APPROVAL AUTHORITY RESTS WITH ASSISTANT SECRETARY OF THE NAVY (MANPOWER AND RESERVE AFFAIRS).

3. NAVADMIN 180/03, PREVIOUSLY ANNOUNCING THE IMPLEMENTATION OF THIS POLICY, EXPIRED ON 31 DEC 03. THIS POLICY WILL REMAIN IN EFFECT UNTIL FURTHER NOTICE.

4. POC INFORMATION (FOR PROCEDURAL AND FOR POLICY QUESTIONS):

A. FOR ACTIVE DUTY COMMANDER AND CAPTAIN RETIREMENT PROCEDURES, CONTACT COMNAVPERSCOM (PERS-822) (OFFICER RETIREMENTS) AT (901) 874-3180/3184/DSN 882; EMAIL: KIMBERLY.RIDDLE@NAVY.MIL.

B. FOR SELRES COMMANDER AND CAPTAIN RETIREMENT PROCEDURES AND TIG POLICY QUESTIONS, CONTACT COMNAVPERSCOM (PERS-491B) AT (901)

874-4482/4483/DSN 882; EMAIL: SAMUEL.WYVILL@NAVY.MIL.

C. FOR ACTIVE DUTY COMMANDER AND CAPTAIN TIG POLICY QUESTIONS,
CONTACT OPNAV (N131C) AT (703) 693-2321/DSN 223; EMAIL:
ERIN.SNOW@NAVY.MIL OR OPNAV (N131F2) AT (703) 695-6417/DSN 225;
EMAIL: KIMRIC.CHAPMAN@NAVY.MIL.

5. RELEASED BY VADM G. L. HOEWING, N1.//