

**1. Welcome back from the holidays! In an effort to keep the community informed regarding information on volunteers selected for critical hot fill positions and other TAD assignments (such as the need for an SJA for NSW Task Group in the CENTCOM AOR and a JAG for the Coalition Provisional Authority (CPA) Support for the Iraq Special Tribunal (IST)) , we have added a link on the Detailer website called [Hot Fill and TAD Opportunities](#). We'll advertise new opportunities in People Talk as they pop, and keep this page updated to reflect the status of the assignments.**

Please continue to use the website ([Detailers](#) under the Career Information section of the JAG Tools page or type <http://www.bupers.navy.mil/pers4/pers4416/p4416home.htm> into your browser) for updated information regarding TAD assignments, LT Downwind Billets, Transition Assistance, archive of People Talks, as well as other JAGC community information. We will also put FY 05 Slate information into the website in the next few weeks, after first publishing in People Talks.

We have redesigned and will maintain the site, which is intended to be a useful tool for you. Please send any feedback on how we can improve the site, questions or ideas to LCDR Jim Protin. Thanks.

## **2. General Selection Board Information:**

JAGC Detailers are assigned within Navy Personnel Command (NPC) Pers-4 (Assistant Chief NPC for Distribution) while Selection Boards are managed by NPC Pers-8 (Assistant Chief NPC for Personnel Progression, Performance and Security Department). Selections Board Support Branch is actually in a secure building and Detailers, unless specifically assigned in writing to a Selection Board as Recorders, are not permitted entrance into those spaces on a routine basis, and **never** during a selection board in-session. In addition, Detailers should not be receiving or acting as a conduit for Selection Board Correspondence. In order to ensure that all correspondence for your Board is promptly received, NPC has the following procedures in place.

### **NEW PROCEDURES FOR BOARD CORRESPONDENCE:**

**MAIL YOUR PACKAGE EARLY!!!** Next Day or Express Mail does **NOT** guarantee that your package will make it to the board if you wait until the last minute to send it. We **HIGHLY** recommend that you ensure that your package arrives at least a week prior to the board's convening date. Due to increased security, ALL correspondence sent to this base is routed through the central mailroom. This includes all OVERNIGHT and EXPRESS MAIL from commercial carriers as well as the US Postal Service. Just because the base mail facility signs for a package does not mean it has made it to the board. It will take approximately 2 additional days for correspondence to be checked, sorted, and forwarded to the Customer Service Center

and appropriate board. Certified and registered mail are also not recommended as they add several days to a letter's processing time.

Correspondence to Statutory JAG Corps Promotion Selection Boards that start AFTER 1 January 2003, are to be mailed to the following **NEW ADDRESS:**

**President, FY04 Active Duty (Grade) Judge Advocate General's Corps Promotion Selection Board**

**Board #xxx (board numbers may be found in the schedule above or at this link:**

[Selection Board Schedule](http://www.persnet.navy.mil/pers32/schedule.html)

[Selection Board Schedule](file:///pers32/schedule.html) )

**Navy Personnel Command (NPC) Customer Service Center PERS-00R**

**5720 Integrity Drive**

**Millington TN 38055-0000**

You can access more information concerning Selection Boards through this link: [NPC Selection Board](http://www.persnet.navy.mil/selectbd/index.html) <<http://www.persnet.navy.mil/selectbd/index.html>>. We will be putting out more information on the Boards as it becomes available, and I will also forward selection board fax numbers for your correspondence.

**3. Official Records CD:** Over the last few weeks, I've received consistent feedback from officers who had ordered and received their official records on the NPC CD- - which used to be delivered on microfiche. Across the board, the comments have related that it is difficult to view many, if not all, records on the CD. Many officers were concerned that their records may not be legible to Selection Board Members.

I discussed this with the Pers-31 (Military Personnel Records Division) representative today, and he passed on that they are aware of the problem. He noted a couple of important points:

- a. The records on the CD are being viewed on many different computer systems with different settings, and are not always being viewed in the optimal display setting.
- b. As long as you are able to print out the record, and the printout is legible, that particular record item will be legible to the Selection Board.
- c. The Selection Board will be viewing your record at the optimal display and screen settings for the CD.
- d. There is information regarding quality assurance on the CD's Welcome Screen under the FAQ section, if you wish to report legibility or other concerns directly to Pers-31.

In addition, please be aware that at a Selection Board, recorders are assigned to preview your record for completeness and legibility. If there is an issue with a current record item, the Recorder is responsible for noting that and ordering the item from/via Pers-31. Lastly, as always, you are welcome to send in any record items that you wish, as part of your Board Correspondence, to the President of your Selection Board, as noted in paragraph 2, above.

Hopefully, this will allay any concerns regarding the legibility of records on the CDs. If you have any questions, feel free to contact your Detailer.

**4. Detailer "Line Up":**

**Senior Officer (O-5/O-6) Detailer (Pers -4416)**: CAPT Jon Fink, 901-874-4081 (DSN 882); [jonathan.fink@navy.mil](mailto:jonathan.fink@navy.mil) <<mailto:jonathan.fink@navy.mil>>

**O-4/Augmented O-3 Detailer (Pers -4416b)**: LCDR Jim Protin, 901-874-4082 (DSN 882); [james.protin@navy.mil](mailto:james.protin@navy.mil)

**O-3/LDO Law Detailer (Pers -4416c)**: LCDR Caren McCurdy, 901-874-4083 (DSN 882); [caren.mccurdy@navy.mil](mailto:caren.mccurdy@navy.mil) <<mailto:caren.mccurdy@navy.mil>>

**Accessions Detailer (Pers -4416e)**: LCDR(sel) Bob Passerello, 901-874-4084 (DSN 882); [robert.passerello@navy.mil](mailto:robert.passerello@navy.mil) <<mailto:robert.passerello@navy.mil>>